KAJARIA CERAMICS LIMITED

CIN: L26924HR1985PLC056150

Regd Office: SF-11, Second Floor, JMD Regent Plaza, Mehrauli Gurgaon Road, Village Sikanderpur Ghosi, Gurgaon, Haryana- 122001; Tel: +91-124-4081281 Corporate office: J-1/B-1 (Extr), Mohan Co-operative Industrial Estate, Methyles Paced, New 2018; 11004.

Mathura Road, New Delhi - 110044, Tel. No.: +91-11-26946409 | Fax No.: +91-11-26946407

Email Id: investors@kajariaceramics.com; Website: http://www.kajariaceramics.com NOTICE OF 30TH ANNUAL GENERAL MEETING,

REMOTE E-VOTING INFORMATION AND BOOK CLOSURE

NOTICE is hereby given that 30th Annual General Meeting ('AGM') of Kajaria Ceramics Limited ('Company') will be held on Wednesday, 24th day of August, 2016 at 4:00 PM at the Crowne Plaza Today, Sector 29, National Highway 8, Gurgaon – 122001, Haryana, to transact the ordinary and special business as stated in the notice convening the said AGM.

Members are informed that the electronic transmission of Notice of AGM and Annual Report for FY 2015-16 to the members individually whose e-mail IDs are registered with the Company/Depository Participant(s) and physical dispatch of the above documents at their registered address available with the company as on 22° July, 2016 in the permitted mode to other members has been completed on 30° July, 2016. The Annual Report and Notice of AGM are available on the Company's website at http://www.kajariaceramics.com and also available on the website of National Securities Depositories Limited ('the agency') at http://www.votiing.nsdl.com. The same shall be available for inspection at the registered office of the Company on all working days except Saturday and Sunday between 10:00 AM to 5:00 PM up to the date of AGM.

Pursuant to Regulation 42(5) SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015 and Section 91 of the Companies Act, 2013, the Register of Members and the Share Transfer Books of the Company shall remain closed from Thursday, 18* August, 2016 to Wednesday, 24* August, 2016 (both days inclusive) for determining eligibility for the payment of dividend @Rs. 5 per equity share of Rs. 2/each fully paid up, if declared, at the AGM.

in terms of the provision of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 (including any statutory modification(s) or re-enactment thereof) and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015, the Company is pleased to provide its members the remote e-voting facility (e-voting) to exercise their right to vote on resolutions proposed to be considered at the Annual General Meeting. The e-voting facility enables its members to cast their votes electronically instead of casting it physically at the AGM for all the resolutions set forth in the notice. For detailed instructions on e-voting, members are requested to refer the Notice of AGM.

The Company has engaged the services of NSDL for providing the facility of e-volting to its members. Members are informed that the e-volting period shall commence on Sunday, 21" day of August, 2016 at 9:00 AM and ends on Tuesday, 23" August, 2016 at 9:00 PM. No remote e-volting shall be allowed beyond the aforesaid period. The Company shall provide ballot paper for voting by the Members present at the meeting to vote on the resolutions as set forth in the AGM notice. The Members who have cast their votes by remote e-voting prior to the AGM may also participate in the AGM but shall not be allowed to cast their vote again.

In case of any queries, grievances or issues regarding remote e-voting, members may refer to the Frequently Asked Questions (FAQs) and e-voting user manual available at the 'downloads' section of http://www.evoting.nsdl.com or contact Ms. Pallavi Mhatre, Asst. Manager, National Securities Depository Limited, Trade World, A Wing. 45° Floors, Kamala Mills Compound, Lower Parel, Mumbai - 400013 or through email at pallavid@nsdl.co.in, or telephone no. 022-24994545 or toll free no. 1800-222-990

Members are also informed that the company has designated a separate e-mail ID, i.e., investors@kajariaceramics.com to lodge their complaints and to make necessary follow-up. A person whose name is recorded in the Register of members or in the Register of beneficial owners maintained by the depositories as on the cut off date, i.e. Wednesday, 17th August, 2016 only shall be entitled to cast their vote by e-voting as well as voting at AGM through poll.

Any person, who acquires shares of the Company and becomes the member of the Company after dispatch of the notice of the meeting and holding shares as on the cut off date i.e., Wednesday, 17" August, 2016, may follow the same procedure as mentioned in the Notice of AGM for remote e-voling or may obtain their login ID and password by sending a request at evoling@nsdl.co.in or contact NSDL at the above mentioned contact details.

For M/s Kajaria Ceramics Limited

SdrRam Chandra Rawat
Executive VP (A &T) & Company Secretary
Place: New Delhi
Dated:30.07.2016 Add: A-95, Madhuban, Preet Vihar, Delhi-110092



